

C.B. & POTTSTM
RESTAURANT & TAPROOM

SPECIAL EVENT MENU



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FORT COLLINS, CO

SPECIAL EVENT INFORMATION

Thank you for your interest in our event space here at C.B. & Potts.

In addition to our Hall of Fame Room located adjacent to our main dining room, we also host special events outside on our lower patio and provide food and beverage for golf tournaments and driving range events.

The next several pages outline many food and beverage options for large parties and events. A limited menu based on selections from our full menu is also available.

If you have specific requests, we can also work with you to create a custom menu.

Our event coordinator Erika can assist you with any questions or concerns over the phone when she is in the restaurant Wednesday-Saturday 10A-8A (approximately) as well as via email.

Room rental fees

We require a \$500 minimum spend to reserve the private room. If your total food and beverage bill does not reach \$500, we will charge the difference to meet the \$500 minimum. If your event does not include food or beverages or is significantly lower than the \$500 minimum, we charge \$100 per hour to rent the room for private events. The minimum \$500 spend can include any food, beverage, in addition to retail items purchased by members of your private event.

For example:

Food & beverage total = \$650, NO ROOM CHARGE APPLIED

Food & beverage total \$450, open charge is \$50 = \$500

Food & beverage total \$150, Room charge of \$100/hour will be implemented in addition to \$150 food & beverage total for the duration of the reserved time.

Food & beverage total \$0, Room charge of \$100/hour is implemented for the duration of the reserved time.

Reserving a date & cancellation policy

We take private reservations typically with no less than a 7-day notice for parties exceeding 20 guests. We rent the room for typically 2-4-hour time periods, however, are flexible with time frames depending on other reservations for the day.

When reserving a date, a \$100 deposit is held for the reservation. This can be paid by cash, check, or credit card over the phone or in person. In the event of a cancellation, a 7-day notice is required to receive a refund of the \$100 deposit. On the day of your event, the \$100 is applied back towards your bill. If we are not given the food and beverage orders prior to 7 days, we cannot guarantee food orders from the special event menu will be available.

Capacity

The room comfortably seats approximately 60 people, however, can hold upwards of 100 guests in a more informal setting. If your event requires additional seating we can discuss alternative options.

SPECIAL EVENT INFORMATION CONTINUED

Food Safety

We do not allow outside food to be catered into any of our spaces per the Larimer County Health Department. This includes home-prepared desserts/food. The only exception is a dessert-type item that we do not offer. These types of items must be purchased from a commercial bakery and incur a \$25 service fee.

Per food safety guidelines, the health department does not recommend food that has been sitting out for more than 4 hours to be consumed at a later time. If you or your guests would like to take leftovers from the event you are welcome to do so. We suggest bringing your own take-out containers for large quantity food orders but will also gladly supply you with take-out containers.

The information needed at least a week in advance is detailed below

- Guest count
- Beverage preferences (alcohol & non-alcoholic)
- Food selections & quantities
- Service time for food, beverages, and dessert if applicable
- Day of contact name & phone number
- Bill payment preferences

Payment & Gratuity

We request that bills be paid in full at the end of your function. The entire bill is subject to local state & city sales tax.

Gratuity is not automatically added to your bill. A minimum 18% gratuity is suggested when closing out your bill. Any additional gratuity is greatly appreciated by the staff working your event.

Alcohol Service Termination

C.B. & Potts reserves the right to terminate liquor service at your event for any reason and will do so if any suspicion of any illegal activity regarding the service of liquor. Illegal activity would include alcoholic beverages to minors, consuming your own alcoholic beverage, and overconsumption.

Live Music/Entertainment

All outside entertainment must be communicated with C.B. & Potts & the event coordinator in advance. All entertainment must be family-friendly.

For any other information regarding our special event spaces please contact our event coordinator.

Thank you for thinking of us for your event! We look forward to seeing you soon!

PLATED MEALS

ALL SELECTIONS \$25

\$25 per person with a minimum of 25 guests in the party
Available for lunch and dinner 7 days a week
Price includes all non-alcoholic beverages

ENTRÉES

8oz Sirloin | 12oz Ribeye (+ \$10)
Grilled Chicken in a lemon cream sauce
Grilled Salmon in a sun-dried tomato basil butter
Cavatappi Pasta
(In alfredo sauce with sausage, sun-dried tomatoes & artichoke hearts - served with garlic bread)

SIDES

(Choose 2)
Cheddar Mashed Potatoes
Seasonal Rice
Mac & Cheese
Vegetable Medley
Garden Salad
Cup of Soup

ADD ONS

In addition to two sides add a soup or salad for just
\$3 per person
Garden Salad | Caesar Salad
Green Chili | Red Chili | Special Requests Available

FOR ANY DIETARY REQUIREMENTS PLEASE SPECIFY WHEN ORDERING.
ALL ITEMS ON THIS PAGE MUST BE ORDERED ONE WEEK IN ADVANCE.

CHAFER STYLE

Prices are listed per person and include soda, coffee & tea.
Chafer Styles are not unlimited.
Portion size is determined by guest count.

EARLY RISER \$10

Juice, coffee, breakfast pastries

CLASSIC BREAKFAST \$15

Scrambled eggs | smoked bacon | sausage patties
breakfast potatoes | house-made biscuits

HOT DOG BUFFET \$12

All beef hot dogs served with buns and your choice of
toppings.

Toppings include sauerkraut | cheddar jack cheese | onions
relish | jalapenos | beer mustard | banana peppers

Add red or green chili \$15 per person

Choose two sides:

pasta salad | potato salad | bourbon bacon BBQ beans
garden salad | chips | apple

BBQ PULLED PORK SANDWICH \$15

BBQ pulled pork served with coleslaw & brioche buns.

Choose two sides:

pasta salad | potato salad | bourbon bacon BBQ beans
garden salad | chips | apple

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Prices are listed per person and include soda, coffee & tea.
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AMERICAN GRILL \$15

Choose two entrees:

grilled burgers | grilled chicken | beer brat.

Choose two sides:

pasta salad | potato salad | bourbon bacon BBQ beans
garden salad | chips | apple

Add a cookie or candy bar: \$2 per peson

SOUTHWESTERN GRILL \$25

Marinated seasoned beef & chicken grilled and sliced.
Served with flour tortillas | cheddar jack cheese | salsa
sour cream | guacamole | lettuce | pico
Served with Spanish rice & black beans
Grilled shrimp add \$5 per person

ITALIAN BUFFET \$25

Your choice of two main entrees
House-made lasagna | chicken parmesan
spaghetti & meatballs
Served with garlic bread & Caesar salad
All three mains add \$5 per person

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PARTY TRAYS

Each tray below provides a sampling for approximately 25 guests.

MIXED GREEN SALAD \$60

Mixed greens | fresh veggies | garlic croutons
Choice of 2 dressings

CAESAR SALAD \$75

Crisp romaine | garlic croutons | parmesan
Caesar dressing

CRISPY CHICKEN TENDERS \$160

All-natural white meat tenders

Tossed in a choice of:

Buffalo | BBQ | Honey Sriracha | Kalbi

Choices for dipping:

Ranch | Honey Mustard | BBQ

SMOKED CHICKEN WINGS \$170

All-natural wings, slow-smoked and flash-fried

Tossed in a choice of:

Buffalo | BBQ | Honey Sriracha | Kalbi | Dry Rub

Choices for dipping:

Ranch | Honey Mustard | BBQ

Carrot & Celery dippers

SPINACH & ARTICHOKE DIP \$130

Cheddar jack | pepper jack | parmesan | roasted garlic
roasted red bell peppers | artichokes | sour cream
Skillet baked. Served with flatbread & tortilla chips
Add vegetable dippers \$25

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PARTY TRAYS

Each tray below provides a sampling for approximately 25 guests.

DOMESTIC CHEESE AND CRACKERS \$100

Cheddar | Monterey Jack | Havarti & Pepper Jack cheese
Served with assorted gourmet crackers

ASSORTED FRUIT TRAY \$120

Fresh seasonal variety

VEGGIES & DIP \$85

Fresh seasonal vegetables served with ranch dressing for dipping

PULLED PORK SLIDERS \$160

BBQ pulled pork served on a slider bun
Pickle chips & onions by request

CHEESEBURGER SLIDERS \$170

Beef patty | cheddar cheese | ketchup | mustard | pickle chips

BACON CHEDDAR SLIDERS \$190

Beef patty | bacon | cheddar cheese | ketchup
mustard | pickle chips

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PARTY TRAYS

Each tray below provides a sampling for approximately 25 guests.

MEATBALLS \$150

All beef meatballs served with your choice of sauce
BBQ | Marinara | Kalbi
Add slider buns \$40

CHEESE CURDS \$100

Wisconsin cheese curds, deep-fried
Served with marinara & raspberry dipping sauces

SEVEN LAYER DIP \$125

Layers of black beans | sour cream | cheddar jack
tomatoes | fresh jalapenos | green onion | guacamole
Served with corn tortilla chips

CHIPS & SALSA \$30

Corn tortilla chips served with our
house-made cilantro salsa
Add house-made guacamole \$50

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PARTY TRAYS

Each tray below provides a sampling for approximately 25 guests.

BACON & CHEESE STUFFED JALAPENO POPPERS \$75

Cheddar jack | cream cheese | bacon | stuffed in a fresh jalapeno
Oven-baked & served hot

ASSORTED MINI SANDWICHES \$150

Your choice of:

turkey & cheddar with lettuce & tomato
ham & swiss with lettuce & tomato
roast beef & cheddar with lettuce & tomato
chicken salad

(smoked chicken | mayo | onion | celery
cranberries | candied pecans)

Served on a baguette
Finished with a green olive

SESAME CHICKEN SKEWERS \$140

Kalbi marinated chicken | sweet chili sauce | sesame seeds

BUFFALO SMOKED CHICKEN DIP \$125

House-smoked chicken | buffalo sauce | cream cheese
cheddar jack | bacon | jalapenos
Served with tortilla chips & pita
Add veggie dippers \$25

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TOURNAMENT MEALS

Individual portions are available boxed to go or fresh off the grill. All price are per person

BREAKFAST BURRITO COFFEE OR JUICE \$9

Scrambled eggs | bacon | potato | green chili | cheddar jack wrapped in a flour tortilla
Your choice of coffee or juice

AMERICAN GRILL \$15

Choose two entrees:

grilled burgers | grilled chicken | beer brat

Choose two sides:

pasta salad | potato salad | bourbon bacon BBQ beans
garden salad | chips | apple

Add a cookie or candy bar: \$2 per person

PULLED PORK SANDWICHES \$15

BBQ pulled pork served on a brioche bun
pickle chips | onions

Choose two sides:

pasta salad | potato salad | bourbon bacon BBQ beans
garden salad | chips | apple

Add a cookie or candy bar: \$2 per person

BRAT OR HOT DOG \$12

Grilled brat or hot dog | chips | candy bar | bottled water

DELI WRAPS \$12

Ham, turkey, or roast beef wrapped in a flour tortilla
lettuce | tomato | cheddar or swiss
Chips | candy bar | bottled water

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PRICES SUBJECT TO CHANGE | AMERICAN GRILL & PULLED PORK DO NOT INCLUDE BEVERAGES

DESSERT SELECTIONS

All dessert selections are available to be added a la carte
to your banquet menu.
We can customize your dessert table to accommodate your event.

HOUSE-MADE CHOCOLATE CHIP COOKIES

Fresh baked, house made
\$18 per dozen

HOUSE-MADE CHOCOLATE CHIP BROWNIES

Warm and gooey chocolate chip brownies
dusted with powdered sugar
\$18 per dozen

NEW YORK STYLE CHEESECAKE

Traditional New York-style cheesecake
Served with your choice of sauces:
Chocolate | caramel | mixed berry | strawberry
\$55 per dozen slices

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BAR OPTIONS

CASH BAR

Guests pay for all of their drinks on their own tab.
Alcohol & non alcoholic beverages.

TICKET BAR

Our ticket option allows you to limit and budget for your event by allowing tickets for drinks. Your guests will be able to use the tickets provided to them for the alcoholic beverages you have determined ahead of time. Once the tickets are used, the guests will be asked to pay for their drinks.

WELLS | WINE | DRAFTS

Guests will be offered only the options below. All will have the option to pay for all other drinks. This can be capped at a certain dollar amount.

\$5

WELL LIQUORS

Vodka | Gin | Whiskey | Tequila | Scotch

HOUSE WINE

Cabernet | Merlot | Chardonnay | Pinot Noir
Pinot Grigio | White Zinfandel

DRAFT BEER

Any pint from our rotating draft list

OPEN BAR

All drinks are tallied on the same tab with a complete range of cocktails, beer, and wine available to your guests. Drinks will be charged based on consumption.

FOR ANY DIETARY REQUIREMENTS PLEASE SPECIFY WHEN ORDERING.

ADDITIONAL SERVICES

LINENS \$8 PER LINEN

Colors are subject to change based on availability

Rounds or rectangles available

ALL LINENS MUST BE ORDERED TWO WEEKS IN ADVANCE

LINEN NAPKINS \$1 PER NAPKIN

Colors are subject to change based on availability

CAKE SERVICE FEE* \$25

C.B. & Potts will provide plates, forks, a cake server, and napkins for your cake.

*Any cakes brought in must be purchased from a commercial bakery to comply with food safety standards.

AUDIO VISUAL SERVICES

We have an HDMI & aux cord, a microphone, and projector for use.

You are welcome to bring a laptop for plug in use.

ALL ITEMS ON THIS PAGE MUST BE ORDERED **TWO** WEEKS IN ADVANCE